



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

October 17, 2012

KATHRYN D. KESSLER, TREASURER
CITIZENS FOR JOSH MANDEL
50 WEST BROAD STREET SUITE 1900
COLUMBUS, OH 43215

Response Due Date

11/21/2012

IDENTIFICATION NUMBER: C00494930

REFERENCE: 12 DAY PRE-PRIMARY REPORT (01/01/2012 - 02/15/2012)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 item(s):

1. Please provide a Schedule A to support the total amount disclosed on Line 11(c) of the Detailed Summary Page. All contributions from political committees must be itemized on Schedule A, regardless of the amount. (2 U.S.C. §434(b)(3)(B) and 11 CFR § 104.3(a)(4)(ii))
2. Commission Regulations require that a committee discloses the identification of all individuals who contribute in excess of \$200 in an election cycle. (11 CFR § 104.3(a)(4)(i)) Identification for an individual is defined as the full name (**initials for first or last name are not acceptable**), complete mailing address, occupation, and name of employer. (11 CFR § 100.12) Your report discloses contributions from individuals for which the identification is not complete.

The attached employer and occupation entries appear on your report and are not considered acceptable.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.